

Cardiff Cavaliers Cricket Club

CONSTITUTION

1. The Club shall be called the “Cardiff Cavaliers Cricket Club” and shall be affiliated to the Willow Midweek Cricket League.
2. The Club objectives shall be to play the game of cricket in a sporting manner; to help promote its good name and to take part in any other activities as its members shall decide from time to time.
3. Membership shall be open to all persons above 18 years of age (in accordance with the Club’s Youth Policy) whose applications are approved by the Club’s Officers (see paragraph 4). To qualify as a member of the Club a person must have paid in full any annual subscription or membership fee as designated by the club at the AGM.
4. The Club shall hold an Annual General Meeting during the first three months of the start of each calendar year. The following Officers shall be elected at this meeting, in order to form part of the Club’s Committee (see paragraph 13 below) for the ensuing year: -

Chairman, Captain, Secretary, Treasurer.

5. A Special General meeting of the Club shall be held upon a written request by not less than half the total membership of the Club to the Secretary, or by a decision of the Committee. Upon receipt of such a request the Secretary must call a Special General Meeting of all members of the Club within seven days of such receipt and indicate why such a meeting is taking place. The Secretary must not give less than seven days notice of such a meeting.
6. The decisions of Annual and Special General Meetings shall be taken by the votes of a simple majority of members, and in the event of a tie the member acting as Chairman of the meeting shall have an additional casting vote. Only fully paid up members may vote.
7. If at any Annual or Special General Meeting, a resolution for the winding up of the club is passed by a majority of the members present, or if it is clear to all concerned that the club can no longer function or fulfil its objectives anyway, the Secretary shall call an additional Special General Meeting of the club, in order for it to make appropriate decisions in relation to the disposal of the clubs assets.
8. The responsibilities of the Officers shall be as follows:
 - 8.1. Chairman.
 - 8.1.1. To Chair all meetings.
 - 8.1.2. To take all necessary action to ensure that the Club is represented by a full team at matches (with full assistance from the other Officers when required.)
 - 8.1.3. To provide a welcome to all opponents prior to the start of matches and act as a point of contact throughout, at the matches.
 - 8.1.4. To nominate members to prepare food and drink for matches when required.
 - 8.1.5. To ensure that an annual pre-season inventory of the Club’s equipment is undertaken and that recommendations are made regarding acquisitions of new equipment to other Officers.
 - 8.1.6. To nominate a suitable member to deputise in exercising the above responsibilities as and when necessary.

- 8.2. Captain.
 - 8.2.1. To be in charge of the team and make appropriate decisions at all times during the matches.
 - 8.2.2. To nominate up to three members to look after the Club's kit during matches.
 - 8.2.3. To nominate scorers and umpires where necessary.
 - 8.2.4. To nominate a suitable member to deputise in exercising the above responsibilities as and when necessary.
- 8.3. Secretary.
 - 8.3.1. To compile the fixture list and circulate it, together with any subsequent changes, to all members of the club.
 - 8.3.2. To circulate notices of all meetings, to book rooms for such meetings, and take minutes of such meetings and to circulate copies of such minutes to the members as he deems appropriate.
 - 8.3.3. To conduct all verbal and written communications with the Willow League, including the dispatch of results, and with other clubs and organizations and club members when necessary.
 - 8.3.4. To compile and circulate the clubs newsletter at appropriate times of the year.
 - 8.3.5. To maintain and keep safely all the Club's written records.
 - 8.3.6. To ensure the website (www.cardiffcavaliers.com) is maintained, updated and content within is appropriate.
 - 8.3.7. To nominate a suitable member to deputise in exercising the above responsibilities as and when necessary.
- 8.4. Treasurer.
 - 8.4.1. To collect Annual Subscriptions and match day fees.
 - 8.4.2. To exercise discretion on whether or not to charge and collect annual subscriptions in cases where a person becomes a member of the club during mid-season.
 - 8.4.3. To nominate one member who shall collect match-day fees from all members who are playing and hand the cash over to him prior to paying the pitch and shower fees.
 - 8.4.4. To commit expenditure as and when he deems necessary.
 - 8.4.5. To consult the other committee members if expenditure amounting to more than 50% of the Club's existing total cash asset is required.
 - 8.4.6. To nominate a suitable member to deputise in exercising the above responsibilities as and when necessary.
9. The Captain shall have the power to nominate his Vice Captain for the ensuing year as soon as possible after the Annual General Meeting, with the nominee being required to assist the Captain in his duties and deputize where necessary. If neither the Captain nor the Vice Captain are present for a match, then an appropriate person from among the team selected for the fixture shall be nominated as captain for that match.
10. A Selection Committee comprising the Captain, his Vice Captain and a Chairman of Selectors (who shall be appointed annually by the Committee), shall have the power to select teams to represent the Club in all matches. In exercising such powers, the following principles shall be adhered to:-
 - 10.1. All available members should be encouraged to attend matches regardless of whether or not they have been selected to play.
 - 10.2. Members who attend league or friendly matches, but do not play should be automatically selected for the next match.
 - 10.3. Whilst adhering to principle 10.2 above the highest priority should be placed on ensuring that:-
 - a) All players, when nominated by the Officers for duties before, during and after the game, shall accept such nomination without protest or complaint;
 - b) All players are expected to wear white shirts, white pullovers and white trousers;
 - c) A strong team, in terms of playing standard, is selected in order to safeguard the prestige and standing of the club, and to pay due respect to all opposing teams by providing as competitive a fixture as possible;

- d) A minimum of 12 players should be selected in order to provide cover against sickness, injury or other unforeseen circumstances, with every member being expected to accept a nomination as “twelfth man” at least once per season and to turn up in person at the match in question.
- 10.4. The Captain shall be allowed to use his discretion at all times, but must respect the implied trust placed in him by the Club’s members, and not make any decisions or recommendations concerning team selection which might adversely affect the morale of the members.
- 10.5. Team announcements will be made through appropriate channels such as the club website, telephone ‘hotline’ and text messages.
- 10.6. Members are expected to assist the selection process through ensuring that:
 - a) details of availability for matches is provided to the Selector Committee through completion of the availability forms which are distributed before and during the season.
 - b) any changes to availability for any of the dates will be communicated to the Selection Committee within the timescales requested.
- 10.7 Members who fail to give appropriate notification of changes, having been selected in the team, as 12th man or reserved, and subsequently withdraw will be given a lower priority for selection for the next game in which they are available.
- 11. All members shall pay the appropriate nominated person an Annual Subscription, to be reviewable every year at the Annual General Meeting. In addition, each playing member shall pay to the Treasurer, if necessary, a match day fee, which shall also be reviewable each year by the Annual General Meeting.
- 12. The Club shall have a Committee which shall have the power to make decisions and pass such resolutions as may be necessary for the day-to-day running of the Club and shall also have the power to decide any matters concerning the Club’s affairs not specifically covered by this Constitution.
- 13. The Committee shall consist of the Officers elected at the Annual General Meeting, as required by paragraph 4 above, plus the Vice-Captain, and shall meet as necessary throughout the year upon reasonable notice being given by the Secretary.
- 14. In the event of any vacancies arising on the Committee, it shall have power to co-opt Members to fill such vacancies until the next Annual General Meeting. In addition, the Committee shall have power to invite members Members to assist the Committee in the running of the club as and when required.
- 15. The decisions of the Committee shall be by the votes of a simple majority of those present and in the event of a tie, the person acting as Chairman of the meeting shall have an additional casting vote. On occasions where the business to be discussed is likely to be of a particularly sensitive or controversial nature, the Committee shall have the power, if it deems appropriate, to nominate an additional Member to act as Chairman in an honorary capacity, if it is the Committee’s view that such cases require a greater emphasis on ensuring complete impartiality and independence in the Chairman’s position. In such cases, the person acting as Chairman shall have a right to vote and, in the event of a tie, to use an additional casting vote.
- 16. Any member failing to comply with this Constitution, or conducting himself in any way likely to bring the Club into disrepute, may be expelled or suspended from the Club by a majority vote of the Committee. Any Members thus expelled or suspended shall have the right of appeal, which shall be exercised by writing to the Secretary, who shall thereafter arrange for a Special General Meeting of the Club to consider the appeal in the presence of the Member concerned (i.e. the appellant) at the earliest possible moment. The appellant and/or his representative(s) shall reserve the right to provide written and/or verbal evidence to the meeting when it considers the appeal.
- 17. Any proposals to alter this Constitution shall only be passed by the votes of a simple majority of Members at an Annual or Special General Meeting of the Club.